

**Town of St. George's
Minutes of a Regular Meeting of the Council
of The Town of St. George's held in
Town Hall on May 3rd, 2021**

Members Present

Mayor	D. Conway
Deputy Mayor	T. Messervey
Councillors	A. Tobin C. White E. Alexander R. Williams

Also Present

Town Manager/Clerk	J. Butt
Assistant Town Clerk	S. Bennett

Call to Order

Mayor Conway called the meeting to order at 7:00 p.m. and welcomed, Deputy Mayor T. Messervey, Councillor A. Tobin, Councillor C. White, Councillor E. Alexander and Councillor R. Williams and the public who attended virtually via Zoom.

Adoption of Agenda

Motion #21 – 80 Councillor R. Williams/Councillor A. Tobin
Be it resolved to adopt the Agenda as presented.
All in favor. Motion carried.

Delegations & Proclamations

a) Proclamation – National Day of Awareness of Missing and Murdered indigenous Women and Girls

Motion #21 – 81 Councillor C. White/Councillor R. Williams
I, Mayor Danny Conway do hereby proclaim May 5th, 2021 as the National Day of Awareness of Missing and Murdered indigenous Women and Girls in St. George's.
All in favor. Motion carried.

b) Proclamation – Mental Health Week, 2021

Motion #21 – 82 Deputy Mayor T. Messervey/Councillor E. Alexander
I, Mayor Danny Conway do hereby proclaim the week of 4 to 10 May, 2021 as Mental Health Week in the Town of St. George's.
All in favor. Motion carried.

c) Proclamation – Falun Dafa Day 29th Anniversary

A letter was received requesting a greeting message for Falun Dafa Day, Mayor Conway asked Town Manager if she would send a greeting from The Town of St. George's.

Adoption of Minutes

a) Regular Meeting Minutes of April 5th, 2021

Motion #21 – 83 Councillor C. White/Councillor R. Williams
Be it resolved to adopt the minutes from a Regular Meeting held on April 5th, 2021.
All in favor. Motion carried.

Committee Reports
a) Finance

1) Motion #21 – 84 Councillor R. Williams/Councillor C. White
Be it resolved that General Invoices in the amount of \$17,307.89 be approved for payment.
All in favor. Motion carried.

2) Motion #21 – 85 Councillor A. Tobin/Deputy Mayor T. Messervey
Be it resolved that General Invoices in the amount of \$5,633.60 be post approved for payment.
All in favor. Motion carried.

3) Motion #21 – 86 Councillor C. White/Councillor A. Tobin
Be it resolved to post approve payment to DMG Consulting Limited for Invoice CB0320 in the amount of \$920.00 for Project Billing 10 – Water Storage Tank Replacement 17-GI-20-00043 from Projects Account.
All in favor. Motion carried.

4) Bank balances were given.

5) Aged Receivables report shows that as of April 31st, 2021 Property Taxes 71.66%, Water & Sewer 63.11% and Business Tax at 73.27%.
Any unpaid taxes will go to collections.

6) Expense report at 34.58% for April 31st, 2021.

b) Projects

**New Water Storage Tank Replacement/New Drilled Well/
Emergency Generator Chlorination Building**

Town Manager gave an update on New Water Storage Tank Replacement. On Thursday the valve, associated fittings and water line was installed in the tank. Once the Scada System and electricity are connected, the old valve to the existing tank will be removed and the tank will be decommissioned, which may result in another Town wide water outage. We are currently ahead of the revised schedule. It's anticipated that it will take another three weeks or so to completion which includes filling and water testing of the new Tank. Once the new tank is online the old tank will be demolished. The new tank is designed with an agitator so the water will never become stagnant.

Emergency Generator Chlorination Building

On Friday revisions to the Tender documents were made and it's anticipated that it will be out this coming week.

c) Fire Department

1) April Fire Reports

There was a total of six fire calls for the month of April, 2021.

- a) Mutual Aid – 26 Steel Mountain Road – March 31st, 2021
- b) Brush/Woods/Grass Fire – Steel Mountain Road – April 10th, 2021
- c) Mutual Aid – 19 Brakes Road – April 14th, 2021
- d) Brush/Woods/Grass Fire – Red Rocks Road – April 21st, 2021
- e) Mutual Aid – 85 Steel Mountain Road – April 23rd, 2021
- f) Brush/Woods/Grass Fire – Red Rocks – April 25th, 2021

2) Provide Services to 11 Flat Bay Brook (Steel Mtn) Residential Homes

Motion #21 – 87 Councillor C. White/Councillor R. Williams
Be it resolved that the St. George's Fire Department will provide Services to Flat Bay Brook (Steel Mtn) Residential Homes at a cost of \$100.00 per household.
All in favor. Motion carried.

All fire fighters agreed to provide this service, Mayor Conway also stated that the Town of St. George's must always be the first priority the same protocol will be followed as that used on highway calls, we will have 3 firemen here in town and our new pumper as well as the Stephenville Crossing Fire Department will continue to provide back up services. Mayor Conway asked the Town Manager if she could write an agreement to be put in place that protects our interest.

**3) Ongoing Administration of Fire Department Regulations/
Policies**

Deputy Chief Nikkia O'Brien will be presenting draft regulations annotating the items that need to be changed with applicable input from the firefighters which will then be copied and reviewed prior to adoption at the next Council Meeting.

*d) Stadium/
Recreation*

1) Financial Statement

As, of April 31st, 2021 the Siki Bennett Memorial Stadium is showing a deficit of \$4,752.11. This week our public service workers will be turning off all heaters to help reduce the electrical cost and Eastlink services will be suspended to help reduce costs which are presently \$119.00 a month to \$35.00 a month.

This year the town will have two students allocated under Parks and Recreation. A discussion followed as to where the students would be employed as the COVID-19 restrictions would make running a children's program quite difficult. It was decided that the students would be used for a NL911 project, whereby they would gather all pertinent 911 information from our residents, that information would then be entered into a data base for NL911.

e) Roads

N/A

*f) St. George's
Marina Committee*

Motion #21 – 88 Councillor C. White/Deputy Mayor T. Messervey
Be it resolved that the St. George's Recreation Marina Pass Prices for 2021 be post approved as presented.
All in favor. Motion carried.

g) Permits

1) General Repairs

Motion #21 – 89 Councillor A. Tobin/Councillor R. Williams
Be it resolved that General Repair Permits 1202, 1203, 1207, 1208, 1209, 1211, 1212, 1213, and 1214 be accepted as presented.
All in favor. Motion carried.

2) Building Permits

Motion #21 – 90 Councillor C. White/Deputy Mayor T. Messervey
Be it resolved that Building Permits 1204, 1205, and 1206 be accepted as presented.
All in favor. Motions carried.

Motion #21 – 91 Councillor C. White/Councillor A. Tobin
Be it resolved that Revised Building Permits 1022 and 1156B be accepted as presented.
All in favor. Motion carried.

3) Demolition Permits

Motion #21 – 92 Councillor A. Tobin/Councillor C. White
Be it resolved that Demolition Permit 1210 be accepted as presented.
All in favor. Motion carried.

4) Commercial Vehicle Parking Permits

Motion #21 – 93 Councillor C. White/Councillor A. Tobin
Be it resolved that Commercial Vehicle Parking Permit 1218 be accepted as presented.
All in favor. Motion carried.

Motion #21 – 94 Councillor C. White/Deputy Mayor T. Messervey
Be it resolved that Commercial Vehicle Parking Permit 1219 be accepted as presented.
All in favor. Motion carried.

5) Chicken Coop/Chicken Permit Application

Motion #21 – 95 Councillor C. White/Councillor R. Williams
Be it resolved that Approval in Principle be granted for the building of a Chicken Coop to house 4-6 chickens at 9 Mercer's Lane.
All in favor. Motion carried.

- Please note anyone applying for Applications to house Farm type Animals will be required to obtain an Agriculture Permit.

Unfinished Business a) **ATIPP Cost 2021 & Breakdown of Procedures**
As of April 8th, 2021 the total cost for ATIPP Requests is \$8,338.16.
This includes Administration and Legal Fee's.

New Business **Tender Acceptance 1 Ton Truck**
Motion #21 – 96 Councillor A. Tobin/Councillor E. Alexander
Be it resolved that the received tender bid in the amount of \$13,600.00 plus HST be accepted from Mark Bennett of Mark Bennett's Construction for (1) 2012 Chevrolet Silverado with plow (1Ton flat deck) VIN 1GB3KZCGXCF170506.
All in favor. Motion carried.

Truck Insurance

The cost for repairs for the Catalytic Converter to be replaced on the town vehicle which had been stolen was approximately \$6,000.00. The theft was covered by our insurance provider.

Other Business **Proposed Undertaking for Flat Bay Gypsum Tailings Processing**
Town Manager gave an update on Gypsum Tailings and stated that a decision will be released on May 9th,2021 from the Minister of Environment Climate Change and Municipalities on the submissions that were submitted by the Town of St. George's.

Concerns over crew members from ship not following Covid Protocol

Mayor Conway expressed his concerns about a ship that had docked at the pier in St. George's and crew members were seen at local businesses around town. Town Manager had tried to contact the owner's of the dock to get information on whether it was an open or closed ship, she did not receive a response. The RCMP, 811 Health Line and Public Health were all contacted regarding this issue, with the bottom line being the onus put on the Town to find out whether the ship was open or closed. Our MHA was advised that the RCMP were conducting an investigation into the matter.

Incoming Correspondence

a) **Letter – ECCM – Public Groundwater Supply Source Well Inspection**

A letter was received from ECCM outlining the results of a physical Inspection of our community's public water supply source wells, undertaken this past September. It provides a description of well construction and/or well maintenance problems noted on the day of the inspection. It included an attachment of the report with results of water quality from samples collected directly from the supply wells to help characterize the source water for our supply.

b) **Letter – RMHC Newfoundland and Labrador – Family is Medicine**

A letter was received from Ronald McDonald House thanking the the Town of St. George's for our continued support.

c) **Letter – Bay St. George Sick Children's Foundation – Donation Request**

A letter was received from Bay St. George Sick Children's Foundation requesting a donation.

Motion #21 – 97 Councillor C. White/Deputy Mayor T. Messervey
Be it resolved that the Town of St. George's give a donation in the amount of \$50.00 to the Bay St. George Sick Children's Foundation.
All in favor. Motion carried.

d) Circular – Municipal and Provincial Affairs – Office of the Minister – Municipal Elections Act 2021 – General Election Mail – In Voting

A circular was received from Municipal and Provincial Affairs – Office of the Minister to all Municipalities in accordance with section 5 of the Municipalities Act (the “Act”) to inform us that a general election of Municipal Councils is scheduled to be held on September 28th, 2021. The guidelines surrounding the elections may change depending on the COVID-19 Alert Level in place in public health guidelines, including physical distancing and appropriate hygiene practices. If the current situation changes, the Municipalities will be notified accordingly. Public health guidelines, updates and related information is available at <https://www.gov.nl.ca/covid-19/>.

Town manager stated that in September 2021 it may be possible to conduct the Election at the Parish Hall, it is felt that we can successfully and safely conduct an election without the requirement to have mail in votes.

e) Circular – Municipal and Provincial Affairs – Office of the Minister – 2021 Municipal Elections 2021 – Election of Mayor

A circular was received under the authority of section 17 of the Municipalities Act, 1999, councils may choose, by a 2/3 vote of councillor in office, to provide for a separate election for mayor or may change that decision. Under section 18, where there is no separate election for mayor, councillors are required to elect one councillor to be mayor. They are also required to elect one councillor to be deputy mayor. This must be done after each general election and must be conducted by the town clerk or the returning officer and done by secret ballot.

Town manager stated that historically the Town of St. George’s does not have a separate Election for Mayor.

f) Letter – Participation – Community Better Challenge Grant

A letter was received from the Community Better Challenge to inform us that the challenge has been accepted and we received a grant in the amount of \$400.00. Town manager is still waiting to hear back from Dean Simon for more information.

g) Email – MMSB – Community Composting Information Session Jorcan NE401 Tumblers

An email was received from MMSB to inform us of a workshop for past, current, and future participants to share and exchange information knowledge around the implementation of community composting using the Jorcan NE401 tumbler. Workshop takes place on May 6th, 2021 Time: 10 a.m. to 12:30 p.m.

h) Memo – Municipal Assessment Agency – Update on Municipal Assessment Agency

A memo was received from Municipal Assessment Agency for a discussion on issues that were addressed by the Board.

i) Circular – Department of Transportation and Infrastructure – Green and Inclusive Community Buildings Program – New Funding Program

A circular was received from Department of Transportation and Infrastructure to inform municipalities, local service districts, and their consultants that Infrastructure Canada (INFC) has announced a new funding program:

The town may apply for this funding as the Siki Bennett Memorial Stadium requires a great deal of upgrading, including a new chair lift, chiller, compressors, dehumidifier and may consider going with artificial ice surface.

j) Circular – Department of Transportation and Infrastructure – Changes to Front End Documents

A circular was received from Department of Transportation and Infrastructure to inform all Municipalities, Local Service Districts, Inuit Community Governments, and their Consultants that paper bid submissions will no longer be accepted by Transportation and Infrastructure – Tendering and Contracts as of Monday, May 3rd, 2021.

k) Circular – Department of Transportation and Infrastructure – Deadline for Issuing Amendments

A circular was received from Department of Transportation and Infrastructure to remind municipalities, local service districts, IGCS, and consultants of the timeline for amending Open Calls for Bids through Transportation and Infrastructure’s Tendering and Contracts Division.

*Outgoing
Correspondence*

a) Letter – Public Groundwater Supply Source Well Inspection Response


A letter was sent to Angela Buchanan at Department of Environment, Climate Change and Municipalities Re: Public Groundwater Supply Source Well Inspection which was conducted the 16th September 2020, which the Inspection report for wells 1, 2, and 4 all indicated a deficiency as below (well 3 was abandoned – not producing sufficient yield).

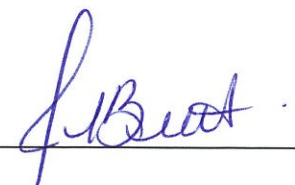
Adjournment

Motion #21 – 98 Deputy Mayor T. Messervey/Councillor E. Alexander
Be it resolved that the meeting do now adjourn.
All in favor. Motion carried.

Meeting adjourned at 8:14 p.m.

Next meeting will be held on Monday June 7th, 2021 @ 7:00 p.m.

X 
Mayor

X 
Clerk