

**Town of St. George's  
Minutes of Regular Meeting of the Council  
of St. George's held at Town Hall on  
August 3<sup>rd</sup>, 2021**

<i>Members Present</i>	Mayor Deputy Mayor  Councillors	D. Conway T. Messervey  A. Tobin C. White R. Williams E. Alexander R. Blanchard
<i>Also Present</i>	Town Manager/Clerk Assistant Town Clerk	J. Butt S. Bennett
<i>Call to Order</i>	Mayor Conway called the meeting to order at 7:02 p.m. and welcomed Deputy Mayor Messervey, Councillors A. Tobin, C. White, R. Williams, E. Alexander who attended in person and Councillor R. Blanchard who attended through teleconference and the public who attended via Zoom and Facebook Live.	
<i>Adoption of Agenda</i>	Motion #21 – 135 Councillor C. White/Councillor R. Williams Be it resolved to adopt the agenda as presented. All in favor. Motion carried.	
<i>Adoption of Minutes</i>	Motion #21 – 136 Councillor A. Tobin/Councillor E. Alexander Be it resolved to adopt the minutes of the Regular Council Meeting held on July 5 <sup>th</sup> , 2021. All in favor. Motion carried.	
<i>Business Arising From Minutes</i>	N/A	
<i>Committee Reports</i>	1) Motion #21 – 137 Councillor A. Tobin/Councillor R. Williams Be it resolved to approve General Invoices in the amount of \$30,685.23 for payment. All in favor. Motion carried.	
<i>a) Finance</i>	2) Motion #21 – 138 Councillor C. White/Councillor A. Tobin Be it resolved to pay Greatario Engineered Storage Systems Claim 5 in the amount of \$44,582.63 Water Storage Tank Replacement 17-GI-20-00043 from projects account. All in favor. Motion carried.	
	3) Motion #21 – 139 Deputy Mayor T. Messervey/Councillor A. Tobin Be it resolved to pay DMG Consulting Limited Invoice CB392 in the amount of \$1,071.04 Water Storage Tank Replacement 17-GI-20-00043 from projects account. All in favor. Motion carried.	
	4) Bank balances were given effective July 31 <sup>th</sup> , 2021.	
	5) Aged Receivables report shows that as of July 31 <sup>st</sup> , 2021 Property Taxes at 87.68%, Water & Sewer at 82.35%, and Business Tax at 74.00%.	
	6) Expense report as of July 31 <sup>st</sup> , 2021 is 58% used which is on par.	
<i>b) Projects</i>	<b>New Water Storage Tank Replacement/New Drilled Well/Emergency Generator Chlorination Building/Covid-19 Stimulus Project</b> Town Manager gave an update on New Water Storage Tank Replacement, the project is now complete we have a hold back of 10%, substantial completion has been awarded, once we receive the as builds and operational manuals the hold back will be released.	

New Drilled Well Update - Western Pump was awarded the tender for the new drilled well and they are now waiting for the driller we will touch base with consultant tomorrow.

Emergency Generator Update – Tender have been received, we will be advising the recipient of the tender by letter. They are experiencing time line issues getting the generator and it could be the fall before delivery is made.

Covid-19 Stimulus Project Update – has been a success the workers have done an amazing job from Molly Ann’s Brook to the Causeway, the bridge on the Sunset Trail have been repaired, the project is still ongoing one worker will be finished this week, due to funding not yet being exhausted we will keep the other workers on.

*c) Fire Department*

**Fire Call Reports for July 2021**

- 1) There was a total of 3 fire calls for the month of July, 2021.
  - a) Mutual Aid call on Bayview Ave on July 18th, 2021.
  - b) Structure Fire on Muise’s Road on July 21<sup>st</sup>, 2021.
  - c) Mutual Aid call on Court House Road Fire Alarm went off on July 26th, 2021.

**Ongoing Administration of Fire Department Regulations & Policies**

N/A

*d) Stadium and Recreation*

**Financial Statement**

Town Manager gave an update on the Siki Bennett Memorial Stadium, There has been very little change since last month. Councillor Alexander asked if the Bowling Alley will be reopening Mayor Conway stated that after August 10<sup>th</sup>, 2021 the Bowling Alley may reopen dependant upon Covid-19 guidelines, the Town Manager will contact the Bay St. George Employment Corporation regarding workers. The upstairs lounge will not be accessible for parties or functions due to the wheelchair lift not been operational. Parts for the wheelchair lift have become obsolete so it will need to be replaced.

*e) Roads*

Councillor White was asked to give an update on roads, he stated that he had complaints regarding rocks on the road from haul trucks and asked if our public works could sweep the roads. It was recommended that the town not engage in sweeping a Provincially owned Road as there are inherit liability issues.

Town Manager also stated she received a call from a resident concerning a hole in the road on Main St. she called in one of our public works employees to assess the situation, it appeared that a culvert under the road had collapsed. Town Manager tried to contact the Department of Transportation and Infrastructure emergency numbers and spoke with them notifying them of the problem, they did send out two workers on Tuesday. Councillor White said he will try to notify them this week.

*f) St. George’s Marina Committee*

An update was given on the Marina and as of now everything seems to be good. Councillor Alexander did state that she has had several people complaining to her regarding docking fee’s being too expensive for small boats. The cost is \$170.00 for a Seasonal Pass for boats up to 32 feet long. Mayor Conway asked Councillor Alexander if she could get the people to put the complaints in writing and present it to the town then they will work on it and see if changes could be made for 2022.

*g) Permits*

**General Repair Permits**

1) Motion #21 – 140 Councillor R. Williams/Councillor A. Tobin  
Be it resolved that General Repairs Permits 1254, 1255, 1256, 1258, 1259, 1249A, 1261, 1263, 1264, 1265, 1266, 1267, 1268 and 1270 be accepted as presented.

In favor:

Mayor D. Conway  
Deputy Mayor T. Messervey  
Councillor C. White  
Councillor A. Tobin  
Councillor R. Williams  
Councillor E. Alexander

Abstained:

Councillor R. Blanchard

For permit #1262 & #1255.

**2) Building Permits**

Motion #21 – 141 Councillor A. Tobin/Councillor R. Williams  
Be it resolved that Building Permits 1257, 1260, 911A and 1269 be accepted as presented. All in favor. Motion carried.

*Unfinished Business*

**a) ATIPP Cost 2021 & Breakdown of Procedures**

As of July 31<sup>st</sup>, 2021 current costs for ATIPP requests to date is \$13,359.79.

**b) Professional Planning Report Discretionary Approval  
Agriculture Land Use**

Town Manager stated that she received a detailed planning report from HMJ Consulting which will aid Council in making a decision regarding the development permit for a Chicken Coop and 4 – 6 Chickens for 9 Mercers Lane.

Letters have been written and hand delivered to residents whose land is in the immediate vicinity of the site with an opportunity to make submissions with respect to the application.

*New Business*

*a) Election*

1) Motion #21 – 142 Councillor C. White/Councillor A. Tobin  
Be it resolved that Taylor Garnier be appointed Alternate Returning Officer for Town of St. George's Municipal Election 2021. All in favor. Motion carried.

2) Motion #21 – 143 Councillor A. Tobin/Councillor R. Williams  
Be it resolved that Nomination Day be September 7<sup>th</sup>, 2021 from 8:00 am to 8:00 pm. All in favor. Motion carried.

3) Motion #21 – 144 Councillor C. White/Councillor R. Williams  
Be it resolved that no Advance Poll be held. All in favor. Motion carried.

4) Motion #21 – 145 Councillor R. Williams/Councillor A. Tobin  
Be it resolved that there will be no separate election for Mayor to be held. All in favor. Motion carried.

5) Motion #21 – 146 Councillor A. Tobin/Councillor C. White  
Be it resolved that the rate of pay for a Poll Clerks, Sanitizers and Security Person will be \$13.00 per hour. All in favor. Motion carried.

6) Motion #21 – 147 Councillor E. Alexander/Deputy Mayor Messervey  
Be it resolved that the rate of pay for the Deputy Returning Officers be \$15.00 per hour. All in favor. Motion carried.

*b) Draft Financial  
Statements*

Motion #21 – 148 Councillor C. White/Councillor A. Tobin  
Be it resolved that the Draft Financial Statements for 2020 be accepted as presented. All in favor. Motion carried.

*c) Referral -  
E210555 Red  
Moon Resources*

The town received and email from Approval, Exploration Referral: E210555 – Red Moon Resources – Great Atlantic Salt Property stating: The Department of Industry, Energy & Technology, Mineral Lands Division has received an application for Exploration Approval from the company/individual.

There were no objections from Council.

**d) Annual Materials & Equipment Contract 2021 - 2022**

Motion #21 – 149 Councillor C. White/Councillor R. Williams

Be it resolved that On Grade Construction 2015 Inc. be awarded the Annual Materials & Equipment Contract for the Town of St. George's from September 1<sup>st</sup>, 2021 to August 31<sup>st</sup>, 2022. All in favor. Motion carried.

**e) Offer to purchase – 79A Steel Mountain Road**

Will be discussed at next meeting

**f) CIP Road Extension Fire Hall**

Motion #21 – 150 Councillor A. Tobin/Councillor C. White

Resolved that the Town of St. George's submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Gas Tax Funding in the amount of \$12,747.75 for Local Road Extension St. George's Fire Department. All in favor. Motion carried.

**g) CIP Road Extension Farm Road**

Motion #21 – 151 Councillor A. Tobin/Councillor E. Alexander

Resolved that the Town of St. George's submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Gas Tax Funding in the amount of \$28,002.50 for Local Road Extension Project Farm Road. All in favor. Motion carried.

**h) Fireworks Complaint**

Town Manager discussed a visit by a resident to the Town Office who brought in a small portion of debris and pictures from fire works that was found on his property, and the roof of the car from a resident who had fireworks and stated that no one should have to put up with this much debris on their property.

Mayor Conway asked the Town Manager if she could get advice from other towns on this issue and report back to Council.

*Other  
Business*

**a) Western Health Hospital & St. George's Medical Clinic**

Mayor Conway is requesting a meeting with CEO of Western Health over the status of our Hospital and the St. George's Medical Clinic and will keep Council and the residents informed.

**b) High Pitch Noise**

It was brought to the Mayor's attention that there is a high pitch sound coming from Turf Point Dock Yard which is very annoying. Mayor Conway will bring it to their attention and see what can be done.

Councillor Alexander also mentioned the ditches along Main Street, Town Manager stated that she has emailed Department of Transportation and Infrastructure to get help with this issue.

*Incoming  
Correspondence*

**a) Municipal Assessment Agency - Retirement**

A memo was received from Sean G. Martin Executive Director/CEO of his retirement on July 7,2021.

**b) Dillion Consulting – Contract Award ECO Contracting**

A letter was received from Dillion Consulting advising ECO Contracting that they were awarded the contract for project 17-MCW-21-00027 – Chlorination Building Emergency Generator Town of St. George's, NL.

**c) Dillion Consulting – Contract Award Western Pump Services**

A letter was received from Dillion Consulting advising Western Pump Services that they were awarded the contract for project 17-GI-21-00058 New Drilled Well, Town of St. George's, NL.

**d) Callahan Group – Property Lines Harview's Lane Extension**

A letter was received from the Callahan Group regarding Property Lines on Harview's Lane Extension.

**e) Bay St. George Sick Children's Foundation – Contribution Thanks**

A letter was received from Bay St. George Sick Children's Foundation thanking us for a \$50.00 donation.

**f) Department of Municipal & Provincial Affairs – Approval to Borrow GST/HST Rebate 17-GI-21-00058 New Drilled Well**

A letter was received from Department of Municipal & Provincial Affairs for approval to borrow. Pursuant to the provisions of the Municipalities Act, 1999, approval is hereby given to the Town of St. George's to borrow from the Leading Edge Credit Union an amount not exceeding five thousand, forty dollars and twelve cents (\$5,040.12) repayable in full by Council over a term and amortization period of 1 year; the said loan is to be used to finance the GST/HST rebate portion of Project No. 17-GI-21-00058 – New Drilled Well.

**g) Department of Municipal & Provincial Affairs – Approval to Borrow Cost overrun 17-GI-21-00058 New Drilled Well**

A letter was received from Department of Municipal & Provincial Affairs for approval to borrow. Pursuant to the provisions of the Municipalities Act, 1999, approval is hereby given to the Town of St. George's to borrow from the Leading Edge Credit Union an amount not exceeding forty-nine thousand, fifty-eight dollars and sixty-three cents (\$49,058.63) repayable in full by Council over a term not exceeding 1 year with an amortization period of 12 years; the said loan is to be used to finance the cost overrun of Project No 17-GI-21-00058 – New Drilled Well.

**h) Municipal Assessment Agency – Taxpayer Representative**

A letter was received from the Municipal Assessment Agency to inform us that The Honourable Krista Lynn Howell, Minister of Municipal and Provincial Affairs, has appointed Timothy Crosbie as the new Taxpayer Representative on the Agency's Board of Directors, effective June 15, 2021.

**i) Long Range Small Business Week Committee-Support Request**

A letter was received from Long Range Small Business Week Committee requesting a donation.

**j) Kids Eat Smart – Support Request**

An email was received requesting a donation for Kids Eat Smart . Motion #21 – 152 Councillor C. White/Councillor R. Williams Be it resolved that we the Town of St. George's donate the sum of \$50.00 to Bayview Academy for Kids Eat Smart Breakfast Program in September 2021. All in favor. Motion carried.

**k) Western Health – Update (Reopening in Newfoundland and Labrador)**

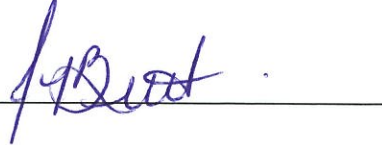
A letter was received from Western Health informing the town that Newfoundland and Labrador have entered into Step 1 of reopening plan on July 1,2021.

*Adjournment*

Motion #21 – 153 Councillor C. White/Councillor A. Tobin  
Be it resolved that the meeting does now adjourn. All in favor. Motion carried.

Next meeting will be held on Wednesday, September 8<sup>th</sup>, 2021 at 7:00 p.m.

X   
\_\_\_\_\_  
Mayor

X   
\_\_\_\_\_  
Clerk