Town of St. George's
Regular Council Meeting

Minutes of a regular meeting of the council
of the Town of St. George's, held in the
Town Hall, June 5, 2017

Members Present	Mayor	D. Conway
	Councillors:	F. Alexander
		A. White
		S. Lee
		G. Carroll joined us by speakerphone
Also Present	Town Manager	J. Butt
	Town Clerk	D. Woolridge

Public in Attendance — One resident, one property owner

Call to Order — Mayor Conway called the meeting to order at 7 p.m.

Adoption of Minutes: Reg. Mtg. of May 8, 2017

Regular Meeting of May 8, 2017
Motion #17 - 68 Alexander/Lee

Resolved that minutes of the regular meeting of May 8, 2017 be adopted as circulated. All in favour. Motion carried.

Delegations

The resident in attendance claims that contractors did not place the public road (Hudson's Lane) in the proper location when it was constructed, and a portion of this road is on his property. He would like to see it placed on the designated right-of-way. Jocelyn was directed by council to research the legal aspect and contact the resident. Resident then left the meeting.

Councillor Foote entered the meeting at 7:14 p.m.

The property owner in attendance claims there is a discrepancy between his calculations and the balance owing on his account. Staff will trace all transactions since October 2015. If the matter is not reconciled, our auditor will be asked to assist. The person then left the meeting.

MHA Scott Reid entered the meeting at 7:15 p.m.

Committee Reports: a) Finance

1) Motion #17 - 69 Alexander/Lee

Resolved that general invoices of $16,909.88 be approved for payment. All in favour. Motion carried.

Councillor Foote was asked to leave the room.

2) Motion #17 - 70 Alexander/Lee

Resolved that On Grade Construction Inv. #164 - Water Leak - in the amount of $1758.36 be approved for payment. All in favour. Motion carried.

3) Motion #17 - 71 Lee/Alexander

Resolved that On Grade Construction Inv. #178 - Curbs - in the amount of $324.30 be approved for payment. All in favour. Motion carried.

4) Motion #17 - 72 Alexander/Lee

Resolved that On Grade Construction Inv. #194 - Ditching - in the amount of $651.48 be approved for payment. All in favour. Motion carried.

5) Motion #17 - 73 Lee/Alexander

Resolved that On Grade Construction Inv. #195 - Roads - in the amount of $2087.25 be approved for payment. All in favour. Motion carried.

6) Motion #17 - 74 Alexander/Lee

Resolved that On Grade Construction Inv. #198 - Roads - in the amount of $1707.75 be approved for payment. All in favour. Motion carried.

Councillor Foote re-entered the meeting.

7) Bank balances and remaining loan totals were presented. Approximately 28% of our budget has been used to date.

8) Aged receivables show that 80.07% of 2017 taxes have been collected; 98.12% of 2016; and 98.76% of 2015 taxes have been collected to date.

b) Projects

Approval to call tenders for the Renovations to Town Office had been sent to Altantic Engineering Ltd. from the Department of Municipal Affairs, to be awarded on June 22, 2017. Our move to the RecPlex is scheduled for June 14, 15, 16. Correspondence authorizing revised funding of $92,358 for the Fire Hall Extension and $281,524 for the Town Hall Renovations were also received.

Motion #17 - 75 Lee/Alexander

Resolved to accept Amendment #1 for Project No. 17-MCW-17-0018 - Fire Hall Extension - in the amount of $92,358.00 and Amendment #1 for Project No. 17-MCW-17-0017 - Town Hall Renovations - in the amount of $281,524.00. All in favour. Motion carried.

c) Fire Department

Incident reports were submitted from the Fire Department.

d) Stadium/Recreation

A deficit of $30,174.53 was reported on the RecPlex monthly budget. The Parks & Rec program will run from July 5-August 17. Two students have been hired. Nobody volunteered to supervise the program, so Jocelyn will do it.

Councillor Carroll reported some people are upset a) that the stadium won't be available for ball hockey while the lights are being done and when we move up, and b) that the only evenings scheduled for ball hockey were Tuesdays and Thursdays.

e) Roads

MHA Scott Reid was asked to attend our meeting tonight to hear council's concerns about the condition of the provincially owned roads in our town. Some items discussed were the shoulders of the roads gone and undermining the pavement, lack of service from the Dept. of Transportation & Works, the need for the Town to borrow equipment to clean the sand from the sidewalks and Main Street, culverts blocked, etc. Mr. Reid informed council that he and Cyril McCarthy from the Department had driven through St. George's recently and the shoulders will be repaired late this summer (pot-holes have to be repaired first). Jocelyn will make a list of the

culverts that need to be replaced. Mr. Reid also talked about the possibility of getting the depot re-opened earlier after the union bargaining is completed.

An email had been received from residents of Farm Road Extension wanting something done with the road, possibly graded.

Building Applications

Nine building applications and twenty-seven general repair permits had been issued for the month of May.

Unfinished Business

Farm Road Extension
A letter from Stewart McKelvey Lawyers was written to a resident advising him that a permit issued on April 3, 2013 to extend Farm Road remains in force and work must be completed as per the terms and conditions of the submitted plan. If the work is not completed, council can issue an order directing completion or take other legal action.

The mayor and town manager had met with this resident today. The mayor recommended the resident write council requesting the permit be amended as he has since sold property.

New Business

a) **Gas Tax Audit 2016**
Motion #17 - 76 Alexander/Lee

Resolved that we accept the draft of the Annual Expenditure Report - Local Government Gas Tax Funding Agreement December 31, 2016. All in favour. Motion carried.

b) **Collective Bargaining - NAPE**
A letter was received from Jerry Earle, President of NAPE, designating May 25 for parties to meet and commence collective bargaining. Council agreed to arrange a meeting to begin negotiations. They will make recommendations to the incoming council for the new contract. Deputy Mayor Tobin, Councillor Lee, and Town Manager Jocelyn Butt will represent council on the negotiating committee.

c) **Overtime Hours - Town Manager**
Motion #17 - 77 Alexander/Foote

Resolved to approve payment of town manager's overtime hours to date. All in favour. Motion carried.

d) **Notice of Motion -Anti Litter Regulations Amendment**
An amendment which deals with scrapped vehicles was presented for council's consideration to be included in the Town of St. George's Anti-Litter Regulations, 2007, and inserted as Section 12; the remaining sections to be renumbered. Members agreed that if the words "inoperative" and "unused" were removed, they would adopt the amendment at our next meeting.

e) **Sunset Trail - Upkeep**
Because of the condition of the Sunset Trail and lack of funds to fix it, Jocelyn asked for approval to seek donations from the local businesses for trailwork; approval given. Mr. Reid suggested that the Job Creation Partnership with Newfoundland and Labrador may grant money for trailwork. Jocelyn will look into it.

f) **Rescind Trespass Notice**
The town manager proposed rescinding the Trespass Notice issued to a resident in April, 2010. After much discussion, council decided that the Notice will stay in place.

Other Business

Discussion took place on the library with regard to hours, book turnover, cleanliness, etc. The library is open four hrs./day for four days - three of those days during school hours. Councillors feel we should draft a letter to the Library Board stating our concerns, recommending hours be allocated to the evenings, and cc'd to Mr. Reid.

Incoming Correspondence

1) A letter was received from a property owner concerning adjacent land that was expropriated in 1969 from his family. He feels that because the property was never used for the intended purposes due to objections by surrounding residents, it should be returned. Council decided they were not obliged to return the property and, in addition, the property sits in our well-head protected area.

2) A letter was received from a resident concerning the condition of a property next door with regard to garbage, waste, old tires, and miscellaneous junk, as well as rodents being attracted to the area. A letter had been sent to the owner ordering him to remove the waste within 60 days. The owner informed us the property had been sold and the new owner has agreed to clean it up.

3) A Quarry Permit Application has been submitted from the Department of Natural Resources for the Department of Transportation & Works in the Shallop Cove area. Council had no objections to the application.

4) An email from The Telecommunications Alliance with reference to the introduction of 10-digit dialing and a new area code in Newfoundland and Labrador starting August 17, 2018.

5) A request from Ronald McDonald House asking us to consider making a donation.

6) A letter from the Long Range Small Business Week Committee requesting sponsorship for their Awards Dinner.

7) A Spring Flooding Appeal from FCM requesting a donation for our colleagues in the flood-affected areas of Quebec, Eastern Ontario, New Brunswick and British Columbia.

8) An email from Ellen Townshend, Executive Director of Prostate Cancer Canada Atlantic, requesting our assistance in helping inspire communities to take part in *Plaid for Dad*, the annual Father's Day fundraising campaign in support of prostate cancer awareness and research.

Adjournment

Motion #17 - 78 White/Lee

Resolved that meeting do now adjourn to meet again on July 4, 2017. All in favour. Motion carried.

Meeting adjourned at 9:32 p.m.

Mayor

Debra Woodridge

Clerk