

**Town of St. George's  
Regular Council Meeting**

**Minutes of a Regular Meeting of the Council of  
The Town of St. George's held in  
Town Hall, April 1<sup>st</sup>, 2019**

*Members*

Mayor	D. Conway
Deputy Mayor	T. Messervey

Councillors	A. Tobin R. Williams M. Fleming C. White
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*Also, present*

Town Clerk	J. Butt
Assistant Town Clerk	T. Garnier

*Public in Attendance*

Two residents in attendance.

*Call to Order*

Mayor Conway called the meeting to order at 7:00 p.m. The mayor welcomed the General Public and Councillor C. White who attended by electronic means.

*Adoption of Agenda*

Motion # 19 – 37 Williams/ Tobin  
Resolved to adopt the agenda. All in favor. Motion carried.

*Delegations &  
Proclamations*

a) Proclamation- **Mental Health Week 2019**  
CMHA Mental Health Week promotes mental health awareness through education campaigns, activities and events held across Newfoundland and Labrador and offers practical ways to maintain and improve mental health and support recovery from mental health problems and illnesses.

The Town of St. George's here by proclaims the week of May 6<sup>th</sup> to 12<sup>th</sup>, 2019, as CMHA Mental Health Week.

b) Proclamation- **Volunteer Week NL**  
The Town of St. George's acknowledges the theme "The Volunteer Factor Lifting Communities." for Volunteer Week 2019, and recognizes the many people who contribute to our

community by volunteering. Signed by Mayor Conway, proclaim and declare the period from April 7<sup>th</sup> to 13<sup>th</sup>, 2019 to be observed throughout the Town of St. George's as Volunteer Week.

*Adoption of Minutes:  
Reg. Mtg. Apr 1, 2019*

**Regular Meeting of March 4<sup>th</sup>, 2019**

Motion # 19 – 38 White/ Fleming  
Resolved that minutes of the Regular Meeting of March 4<sup>th</sup>, 2019, be adopted as presented. All in favor. Motion carried.

*Business Arising from  
Minutes*

N/A

*Committee Reports  
Finances  
a)*

1) Motion # 19 – 39 Messervey/ White  
Resolved that general invoices of \$35,267.15 be approved for payment. All in favor. Motion carried.

2) Motion # 19 – 40 Fleming/ White  
Be it resolved to pay Atlantic Engineering Consultants Ltd. for Progress Billing #5 17-MCW-19-00043 in the amount of \$4,105.50 from Projects Account upon receipt of payment from DMAE. All in favor. Motion carried.

3) Motion # 19 – 41 White/ Fleming  
Be it resolved to pay EFCO Enterprises Ltd. for Progress Billing #2 17-MCW-19-00043 in the amount of \$63,613.17 from Projects Account upon receipt of payment from DMAE.

4) Current Bank Balances were given.

5) Aged Receivables report shows as of April 1, 2019 property taxes at 63.45% collected; water and sewer taxes at 54.87% and business tax 81.58%.

6) Expense report shows 20.68% of the budget has been used.

*b) Projects*

**Fire Hall Extension/ Chlorination Building Upgrade**

The Town Manager spoke to the consultant and EFCO, the

cement will be poured on Tuesday. EFCO has been waiting on a Permit to be issued from NL Power once the line has been isolated, this had delayed the project but should be completed by the end of April. The Chlorination Building Upgrade is still waiting to go to tender.

*c) Fire Department*

**March Reports/ 2019 Fire and Emergency Services Training School/ Fire Protection WRWM**

There were no reports for March.

There was a request put in for a new pumper, as well training services information was made available and a copy has been provided to the Fire Department.

The Town Manager reached out to WRWM with a \$200 per month fee for emergency services, which council agreed is reasonable, however, WRWM did not agree to this amount and further requested a per needed basis fee be provided.

Motion # 19 – 42 Messervey/ Fleming

Be it resolved that on a per needed basis fee, will not be approved for WRWM Fire Fighting Services. All in favor. Motion carried.

*d) Stadium/ Recreation*

The ice surface was removed at Siki Bennett Memorial Stadium on 16 March for the season.

Council discussed that in May a Committee Meeting should take place regarding the operations of the Stadium. Data and Statistics will be gathered prior to the meeting with respect to usage.

*e) Roads*

Transportation and Works was contacted regarding the run-off, standing water near the Pharmacy and the damage that is constantly occurring to that section of road. The Town Manager advised that our public works employees will do their best to help assist where possible.

*f) Divestiture*

The light poles being installed at the Marina is in the

*Committee Report*

hands of Newfoundland Power and there is no cost to the Town of St. George's for installation.

An issue was brought up about the haul trucks for the Marina Project using Main Street vice turning onto Station Road. It was determined that due to potential damage to infrastructure on side roads that the Contractors would be instructed to utilize Main Street, turning onto to haul road to access the Marina Project.

A discussion took place about the bonding regarding the Marina Project from comments in previous minutes regarding Flat Bay Brook Bridges. As this is a Federal Government Project all bonding was in place prior to the tender being let.

*g) Building/General Repairs- Business Applications*

Motion 19 – 43 Messervey/ White Resolved to accept one general repair permit used for March. All in favor. Motion carried.

*Unfinished Business*

**a) Update- St. George's Medical Clinic**

A meeting was held in Corner Brook with the CEO of Western Health where an incentive package was mentioned that the Town of St. George's will be offering to the individual who accepts a full-time position at our medical clinic. Package and terms have not yet been determined.

**b) RCMP- Performance Plan Continuation**

A meeting was held with the Bay St. George Detachment Staff Sargent and Operations NCO, discussing some concerns within the Town of St. George's such as, ATV's, speeding, and no regular patrols.

An ATV town friendly option was discussed by the Mayor, but this would need to be brought to the NL Government for more specifics and proper procedures. The Mayor mentioned that another meeting with the RCMP and public would be ideal. This allows more ideas and concerns to be brought to the table and gives the public an opportunity to address their concerns.

**c) Update- Development Plan**

Councillors were asked to look over the development plan and take any necessary notes with their feedback by the end of April. A telecon with Jens will take place sometime in May to review everyone's comments.

**d) Updated-Traffic Regulations**

After review from Transportation and Works the traffic regulations were updated as per cited recommendations;

Motion # 19 - 44 White/ Williams

Be it resolved that in accordance with Section 413 of the Municipalities Act 1999, that the Traffic Regulations for the Town of St. George's dated 1 April, 2019 be adopted as presented. All in favor. Motion carried.

*New Business*

**a) Motion- Community Transportation Program**

Stephenville has a community transportation program, on a volunteer basis, with a low-cost fee. They reached out for our support.

Motion # 19 – 45 Fleming/ Tobin

Be it resolved that we do support the Town of Stephenville in the application of the Newfoundland and Labrador Community Transportation Program. All in favor. Motion carried.

**b) Elections- Request for Rental Space Siki Bennett Memorial Stadium**

Motion # 19 – 46 Messervey/ White

Be it resolved that we lease the office space at the Stadium from April to June for \$1,500.00 + HST a month for Elections Newfoundland and Labrador. All in favor. Motion carried.

**c) Arnold Morris Historic Home**

Dr. Nathan Elliott reached out to the Town Manager in regards of any interest on the part of the town of St. George's in purchasing the Arnold Morris historic home,

asking if the town would like to turn it into a museum or some other kind of cultural marker he would consider offering at a reduced price. There was no interest from council members.

**d) Senior's Housing Development**

There are two individuals interested in purchasing some land from the Town to develop a Senior's Housing Development. The land they are inquiring about needs to be re-zoned. Prior to the application to re-zone the Town Manager will contact the Deed Registry and the surveyor regarding the property. Once property dimensions have been certified we will move ahead with a Public RFP (request for proposals).

Motion # 19 -47 Fleming/ Tobin

Be it resolved that we move ahead with re-zoning, Recreation to Mixed Development. All in favor. Motion carried.

**e) Snow Guard Quotes- Town Warehouse**

There are safety issues at the Town Warehouse with respect to snow falling off the roof where the garage doors are located. We've already experienced a near miss. Snow builds up on the metal roof which can fall at any point. A snow guard is required to prevent this from happening.

Motion # 19 – 48 Tobin/ White

Be it resolved that we purchase the Snow Guard with installation from Harvey Gale & Son Limited as per the lowest provided quote of \$5,198.00 plus HST. All in favor. Motion carried.

*Other Business*

It was noted that Central Service Station now offers full self serve pricing at their pumps and have extended their hours.

*Incoming Correspondence*

**a) Circular- MYCW/ Federal Programs Approved Project Expenses**

A circular was received regarding the expenses of Federal

Programs. A list of ineligible expenses is listed to ensure they are recorded properly for the submitted report on a yearly basis.

**b) Memo- MAA Postponement Requests**

A memo was received from Municipal Assessment Agency regarding the appeal process.

**c) Letter- Change in Organization to DMG Consulting Ltd.**

We received a letter informing us and many other business contacts that after 48 years, Atlantic Engineering Consultants Ltd. has ceased operations, effective March 1, 2019. As of March 4, 2019 staff have become part of the province wide consulting firm DMG Consulting Ltd.

**d) Letter- Re: Our letter Ex-Officio Request**

A letter was received from Victoria Murphy, Manager of Western NL Division Libraries with reference of our letter of March 5, 2019. The letter mentioned the Provincial Information and Library Board recognizes and appreciates the in-kind contribution provided by the Town of St. George's.

**e) Email- WRWM Budget 2019**

An email was received with an attached 2019 Operation Budget for the Western Regional Service Board. This budget was approved by motion of the Western Regional Service Board dated Feb 21, 2019.

**f) Email- Heritage NL Supporting the Adaptive Reuse of Heritage Buildings**

An email was received regarding Heritage NL having released its "Adaptive Reuse Tool Kit", which contains information for those interested in finding new uses for historic structures. A website is provided where the toolkits can be found.

**g) Card- Thank you Card Bayview Academy**

A thank you card was received thanking the Town for their donation towards safe prom, from staff and

students of Bayview Academy.

**h) Donation Request- Kids Eat Smart Foundation**

Currently holding off, speak to Councillor Rhonda Blanchard to if the donation can be contributed to our local School.

*Outgoing  
Correspondence*

**a) Letter- Ex Officio St. George's Library Board**

**b) Easter Event**

Easter Event will be taking place Thursday, April 18<sup>th</sup>, 2019 at the Rec Plex during school hours, for Kindergarten to grade 6 children. Games, bowling, prizes, etc. involved. Councillors Messervey and Blanchard will be taking care of this event.

*Adjournment*

Motion # 19 – 49 Tobin/ Messervey

Resolved that the meeting does now adjourn. All in favor.  
Motion carried.

Meeting adjournment at 8:15 p.m.

  
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*Mayor*

  
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*Clerk*