

Town of St. George's  
Minutes of a Regular Council Meeting of Council  
Of St. George's held on  
May 2<sup>nd</sup>, 2022

<p><i>Members Present</i></p> <p>Acting Mayor C. White</p> <p>Councillors</p> <p>J. Blanchard A. Tobin S. O'Neil/Parsons J. Legge R. Sheppard</p> <p>Acting Town Clerk J. Delaney</p> <p>Accounts Receivable Clerk P. Callahan</p>	<p><i>Call to Order</i></p> <p>Acting Mayor C. White called the meeting to order at 7:00 p.m. and welcomed all members of council who were present, as well as three residents who were in attendance.</p> <p><i>Adoption of Agenda</i></p> <p><b>Motion #22 – 67</b> Councillor A. Tobin/Councillor J. Blanchard Be it resolved to adopt the agenda as presented All in favor. Motion carried</p> <p><i>Delegations &amp; Proclamations</i></p> <p>N/A</p> <p><i>Adoption of Minutes</i></p> <p><b>Motion #22 – 68</b> Councillor A. Tobin/Councillor R. Sheppard Be it resolved to adopt the minutes of a regular meeting held on April 4<sup>th</sup>, 2022 All in favor. Motion carried</p> <p><i>Business Arising From Minutes</i></p> <p>a) <b>Municipal Training Financial Assistance Fund Application</b> It cost the Town of St. George's \$2,405.45 to send Acting Town Clerk Jocelyn Delaney to Gander for training. This application fund is to get upwards to 50% or 75% of those funds back. Upon arriving back Jocelyn submitted the receipts to Municipal Affairs and in turn they will refund us 50-75% of the money back.</p> <p>b) <b>Confirmation email from NL Power that a streetlight was installed on April 6<sup>th</sup>, 2022, on Hayes Lane</b> The street was installed on Hayes Lane and the job has been completed.</p>	<p><i>Committee Reports</i></p> <p>a) <i>Finance</i></p> <p><b>1. Motion #22 – 69</b> Councillor J. Blanchard/Councillor A. Tobin Be it resolved to approve payment of the General Invoices in the amount of \$37,327.68 as presented. All in favor. Motion carried.</p> <p>2. Current Bank Balances were given for the month of April 2022</p> <p>3. Aged Receivables report shows as of April 30<sup>th</sup>, 2022, taxes collected are 54.73% for Property Tax, 43.73% for Water and Sewer Tax, and 16.49% for Business Tax. Aged Payables are 27.20% of our Budget used to date.</p> <p>4. Hold payment to be made to Dillon Consulting Ltd. In the amount of \$15,155.30 Project #17 – GI – 21 – 00058 New</p>
--	--	--

Drilled Well.

b) Projects

Payment for the New Drilled Well will be held again this month. But the new pumps have been received on Friday April 29<sup>th</sup>, 2022 and we are still waiting on the commissioning report and O&M manuals because the pumps cannot be installed and turned on until we know what parameters to use.

c) Fire Department

There were three Fire Call Reports for the month of April.  
1. Medical Call – April 10<sup>th</sup>, 2022, at 34 Main Street  
2. Medical Call – April 14<sup>th</sup>, 2022, at 661 Main Street  
3. Medical Call – April 15<sup>th</sup>, 2022, at 506 Main Street

d) Stadium & Recreation Report

a) As of April 30<sup>th</sup>, 2022, the stadium has a deficit of \$6,180.67 there is still money that is going to come in from the Stadium Committee, as well as a lot of bowling alley bookings and revenue coming in. Councillor Blanchard suggested that the Stadium Committee be in charge and responsible with the cleaning and hosting of events since they are the operators of the facility. So, that way we don't need to have a union worker present at all times during a function which takes away from their work that they do around the town.

**1. Directive from Service NL regarding the Siki Bennett Memorial Stadium**

We received a directive from Service NL regarding the Siki Bennett Memorial Stadium. The directive stated that the refrigeration machine room plywood walls do not meet the code requirements for not being made of non-combustible construction materials. A project to replace the plywood or covered with a fire-resistant coating applied should be completed within two years in order to make the machine room code compliant. Acting mayor Conrad stated that he would be in contact with Service NL to see if anything else was needed to complete the job and that they will investigate into the matter more and see what kind of fire-retardant coding is available and suitable.

e) Roads

Councillor Blanchard gave his update on the road conditions. Roads have remained generally the same and we haven't forgotten about any of the road works that need to get done. We've had a lot of rain the last little while and now that everything is starting to dry up we will be able to fix and tend too some of the roads. All concerns are going on the list and it's all going to be addressed. Still waiting to hear further updates on the main roads regarding cut-outs.

f) St. George's Marina

The St. George's Marina is now open, and we had two Commercial Seasonal Launch Passes for the month of April

g) Permits

**Motion #22 – 71 Councillor A. Tobin/Councillor S. O'Neil/Parsons**  
Be it resolved to accept General Repairs Permits #1321 #1323, #1324, #1327, #1328, #1329, #1330, #1331 and Building Permits #1320, #1322, #1325, & #1326.  
In favor:  
Acting Mayor C. White  
Councillor J. Blanchard  
Councillor A. Tobin  
Councillor S. O'Neil/Parsons  
Councillor Rhonda Sheppard  
Motion carried

*New Business*

**a) Letter from resident regarding shore road ditching issues**  
We received a letter from a resident of the Town of St. George's on March 31<sup>st</sup>, 2022, regarding the Shore Road deterioration because of a rerouting of a ditching from the Mercers Pond area. There was an issue with water backing up on Mercer's property from the water that had accumulated from Mercer's Pond, and rerouting the water down to Shore Road which has created more issues. The amount of sand that has traveled down to the road with the water has created a large sandbank. Other issues arising from this is that the culvert is too small and unsuitable for the amount of water coming down, and with the extra sand coming down it has blocked off the culvert making drainage impossible. So, they're hoping that the town could find a better way to resolve the issue then simply just rerouting it down to Shore Road and creating more problems for the residents. Acting Mayor White stated that the issue will be looked into further, Councillor Blanchard commented that an issue with a suggestion made by the resident as a possible solution to the issue was putting a culvert across that road. We would need to know the cause and affect that that would have on another persons property, we would not be able to divert from one side of the road to the other cause there is no ditching on the other side. It is an issue that needs to be corrected but needs to be corrected the right way. The issue will be looked into and a fix will be made but they need to find a solution that will work for everybody in the long term.

**b) Approval for Active NL Grant in the amount of \$7500.00**  
The application submitted by Jocelyn Delaney requesting \$7500.00 for work towards the Siki Bennett Memorial Stadium has been approved.

**c) Canada Summer Job Placement Approval in the amount of \$8412.00 to hire two youth workers.**  
The town has been approved to hire two youth workers for a summer position to assist with town work and duties.

**d) Resident's concerns over roaming dogs.**  
We haven't heard anything yet regarding the new hire for a dog catcher, a meeting was held with the RCMP a few weeks prior to which the RCMP informed us that they have no dealings with policing dogs. But sometimes there is supposed to be a person hired to deal with the roaming dog's issue.

*Other Business*

A discussion was held regarding the position of Town Manager in which Jocelyn Delaney the Acting Town Clerk was asked to leave the room since she herself has applied for the position. Jocelyn left the room at 8:19 p.m. Acting Mayor White explained that both the Acting Town Clerk Jocelyn Delaney as well as the Mayor Danny Conway had both applied for the position of Town Manager for the Town of St. George's. Acting Mayor White explained that there were steps they needed to be taken prior to making a decision such as forming a Hiring Committee. Acting Mayor White spoke to Municipal Affairs on that issue, and they wanted to have the hiring committee consist of two council members and one unaffiliated person

from outside of town. Which they believe makes the most sense because the two Councilors that will be on the hiring committee knows both individuals. Aside from that the first step is selecting who will take part in the hiring committee, Acting Mayor White as well as Councilors O'Neil, Legge, and Shepard declined being apart of the committee leaving it too Councilors Blanchard and Tobin to be selected.

**Motion #22 – 72 Councilor S. O'Neil/Parsons/Councilor R. Shepard** Be it resolved to appoint Councilors J. Blanchard & A. Tobin as the two Council members to be on the hiring committee.  
All in favor. Motion carried.

**Motion #22 – 73 Councilor S. O/P/Councilor G. Legge** Be it resolved that the Town of St. George's will select an impartial person to join the hiring committee and the expenses will be paid by Council.

Jocelyn re-entered the room at 8:31 p.m.

*Incoming Correspondence*

a) Municipalities Newfoundland and Labrador – PSD Citywide Municipal Grant Service

b) 2020-2022 Annual Report from B.E.S.T.

c) Newsletter from Ronald McDonald House Charities – Keeping Families Close

d) Information Circular – Newfoundland and Labrador Government – Cost Adjustments Risks for Budgets and Form 7 & 15 Clarifications.

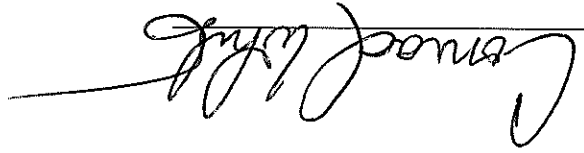
e) Email – Tract Consulting – Increase your Municipality's Revenue – Generating Opportunities.

f) Information Circular – Newfoundland and Labrador – Changes to Master Specifications.

g) Western Health – RE: Mass Covid Vaccination Clinics in May and June.

**Motion #22 – 74 Councilor S. O/P/Councilor R. Shepard** Be it resolved that this meeting does now adjourn.  
All in favor. Motion carried.

Meeting adjourned at 9:02 p.m.

Mayor 

Clerk 